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**City Council Work Session Minutes  
B&C Applicant Recruitment Interviews & Deliberations**

**Monday, November 9, 2020  
5:30 p.m., Conference Room**

***Minutes are unofficial until approved by Council.  
Council approved minutes as presented November 23, 2020.***

**1. ROLL CALL:**

Mayor Peter Truax called the work session to order at 5:30 p.m. via Webex Video Conference.

**COVID-19:** Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the **City Council conducted the Work Sessions remotely by video conferencing.**

**ROLL CALL: COUNCIL PRESENT ATTENDED BY WEBEX REMOTELY:** Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph "Val" Valfre; Malynda Wenzl, Council President; and Mayor Peter Truax.

**STAFF PRESENT ATTENDED BY WEBEX REMOTELY:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Anna Ruggles, City Recorder; and Bev Maughan (in the Community Auditorium).

**2. WORK SESSION: BOARDS, COMMITTEES, AND COMMISSIONS (B/C) APPLICANT RECRUITMENT INTERVIEWS**

VanderZanden reported per City Council Rules, §14, the City solicited boards and commissions (B/C) applications. The recruitment period closed to new applicants as well as applicants seeking reappointment on October 9, 2020. All applicants must attend an interview in order to be eligible for appointment or reappointment. The following new applicants were interviewed:

1. 5:30 pm: Marissa Salgado (Webex)
  - Community Policing Advisory Commission (1<sup>st</sup>); Committee for Community Involvement (2<sup>nd</sup>)
2. 5:40 pm: Gregory Arrigotti (Webex)
  - Economic Development Commission (1<sup>st</sup>); Public Arts Commission; Sustainability Commission; Urban Renewal Committee
3. 5:50 pm: Leslie Crandell Dawes (Webex)
  - Public Arts Commission
4. 6:00 pm: Jerry Brady-Duyn (Webex)
  - Community Policing Advisory Commission (1<sup>st</sup>); Committee for Community Involvement (2<sup>nd</sup>)
5. 6:10 pm: Heidi Ruby (In Person)

- Historic Landmarks Board (1<sup>st</sup>); Budget Committee (2<sup>nd</sup>)
- 6. 6:20 pm: Tonya Johnson (Webex)
  - Community Policing Advisory Commission (1<sup>st</sup>); Committee for Community Involvement (2<sup>nd</sup>); Sustainability Commission (3<sup>rd</sup>)
- 7. 6:30 pm: Lucie Carriker – FG High School Student (Webex)
  - Committee for Community Involvement; Community Policing Advisory Commission; Parks and Recreation Commission (no preference noted)
- 8. 6:40 pm: Hatti Krebsbach (Webex)
  - Community Policing Advisory Commission (1<sup>st</sup>); Parks and Recreation Commission (2<sup>nd</sup>); Library Commission (3<sup>rd</sup>)
- 9. Narce Rodriguez, Forest Grove School District (FGSD) Board of Director
  - Community Policing Advisory Commission

Council concurred that an interview was not required for Rodriguez to be appointed as FGSD's representative on CPAC.

Mayor Truax advised Council would hold its deliberations on the B/C applicant appointment recommendations later in work session. Council took no formal action nor made any formal decisions during the work session.

Mayor Peter Truax adjourned the above-noted work session at 7:11 p.m.

Mayor Peter Truax called the following work session to order at 9:19 p.m. via Webex Video Conference.

### **WORK SESSION: BOARDS, COMMITTEES, AND COMMISSIONS (B/C) APPLICANT APPOINTMENT DELIBERATIONS**

VanderZanden reported the Council conducted new B/C applicant interviews on September 28, October 12, October 26 and November 9, 2020, noting staff recommends the Council review the list of New Applicants Interviewed (Attachment A) and review the List of Reappointment Applicants Not Interviewed (Attachment B). Council was asked to fill the existing vacancies for each B/C and select reappointment applicants for interviews. The reappointment interviews will be scheduled at a subsequent meeting. Council could fill vacancies with new members or reappointments. For example, if five new members apply and two reappointments apply, and there are two vacancies, Council may choose to not reappoint the existing members and instead appoint four new members (two to fill the vacancy and two to fill the reappointments). In addition, Council was asked to consider making the appointments to the newly-created Community Policing Advisory Commission (CPAC). All CPAC members must reside within the city limits, pursuant to the adopted bylaws; however, Council may make an exception by resolution.

### **Council Discussion:**

Mayor Truax opened the floor and roundtable discussion ensued as Council considered making the CPAC appointment considerations. Uhing suggested appointing one of the positions on CPAC with an elderly and/or veteran representative, to which VanderZanden advised Council could appoint a person to fill the suggested position as a Community At-

Large position. In addition, Uhing voiced concerns pertaining to filling the homeless representative, noting she needs more information pertaining to the status of the Community Impact Grant with Forest Grove Foundation, to which VanderZanden advised he would report back on the status. In conclusion of the above-noted roundtable discussion, Council collectively concurred to make the following CPAC applicant appointments as shown below in **Bold**. The CPAC is composed of 12 members and one high school student member. Student member shall serve a two-year term. The terms will begin as staggered terms; thereafter, terms will renew to four-year terms.

	<i>Applicant Name:</i>	<i>Interviewed:</i>	<i>Position:</i>	<i>Terms:</i>
1	<b>Narce Rodriguez</b>	<b>No Interview</b>	<b>Forest Grove School District</b>	<b>12/31/2021</b>
2	<b>Marissa Salgado</b>	<b>11/09/2020</b>	<b>Stand Up for Racial Justice</b>	<b>12/31/2021</b>
3	<b>Sonya Reyes</b>	<b>10/26/2020</b>	<b>Adelante Mujeres</b>	<b>12/31/2024</b>
4	<b>Paloma Dale</b>	<b>10/12/2020</b>	<b>Centro Cultural</b>	<b>12/31/2024</b>

Due to the time, Council collectively concurred to **TABLE** its deliberations on the remaining B/C appointments/reappointments recommendations to the next regularly scheduled Council meeting. Resolutions making the above-noted CPAC appointments will be considered at a subsequent Council meeting after Council makes the remaining CPAC appointments.

Council took no formal action nor made any formal decisions during the work session.

**3. ADJOURNMENT:**

Mayor Truax adjourned the above-noted work session at 9:43 p.m.

Respectfully submitted,



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Anna D. Ruggles, CMC, City Recorder